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| **Duties for the post of Superintendent (Cleansing)** | |
| 1 | To be in-charge of the proper running of the Cleansing Unit and to plan, organize and supervise the day-to-day activities of the Unit |
| 2 | To be responsible for a high standard of cleanliness and hygiene within the Port Area |
| 3 | To provide efficient cleaning services in respect of yards, buildings, offices, roads, drains etc |
| 4 | To be responsible for supplies of cleaning materials and equipment and keep records thereof |
| 5 | To participate actively in the green port initiative of the Authority |
| 6 | To carry out daily supervision of all sites, reporting findings and forecasting labour and equipment requirement for clean-up after the unloading of dirty cargoes |
| 7 | To enforce discipline in the Unit and to report on any disciplinary cases |
| 8 | To supervise minor civil works in ensuring that same are carried out according to instructions |
| 9 | To effectively contribute to the embellishment of the Port Area |
| 10 | To ensure that staff of the Unit adhered to Health and Safety regulations including use of personal protective equipment as and when required |
| 11 | To report on any injuries/accidents occurring during occupational hours |
| 12 | To ensure availability of adequate and efficient tools and equipment with essential spare parts |
| 13 | To carry out regular inspections to identify environmental issues and report thereon |
| 14 | To conduct such other related duties as assigned |
| 15 | To coach, guide and train all junior staff |
| 16 | To participate in the implementation of the Performance Management System |
| 17 | To play an active role in promoting safety and security at the MPA |
| 18 | To adhere to and promote MPA’s corporate values |
| 19 | To contribute to the enhancement of the port environment |